

Belle Plaine, Iowa
February 20, 2019 Minutes

A regular meeting of the Belle Plaine Community School District Board of Education was held on Wednesday, January 20, 2019 at 6:45 p.m. in the board room at Longfellow Elementary, Belle Plaine.

Members Present: Marie Stratford, Brad Cook,
Valerie Coffman, Rima Johnson, Mike Bachelder

Members Absent: None

Administration Present: Chad Straight, Todd Werner, Heather Coover

Board Secretary Absent: Stacey Kolars

Visitors Present: Interested Patrons

Press Representative: None

The meeting was called to order by President Stratford at 6:45 p.m.

AGENDA

Motion Johnson, second Cook to approve the agenda. All voted, "aye." Motion carried.

DELEGATIONS

There were no delegations.

CONSENT AGENDA ITEMS

The consent agenda items were considered. There was motion by Cook second by Coffman to approve the consent agenda items. All voted, "aye." Motion carried. The consent agenda items that were approved are listed below:

1. Approval of the minutes of the January 16, 2019 meeting
2. Approval of bills, payroll, financial statements.
3. Personnel/Business Items:
 - a. Acceptance of Resignations-there were no resignations.

PRINCIPAL REPORTS-Secondary Principal, Todd Werner and Elementary Principal, Heather Coover gave reports to the board on the following topics:

- Winter testing
- Staff preparation for ISASP
- STEM Conference in Indianapolis, IN
- Parent/Teacher conferences

SUPERINTENDENT'S REPORT

Superintendent Straight informed the board about the following items:

- Interviews have begun for open positions available.
- Robotics team made it to State as did Ethan Allie in wrestling. Congratulations to those individuals.

COMMUNICATIONS

There were no communications.

BUSINESS ITEMS

1. Approval of the Employment of Personnel:
No action was taken on this item.
2. PTO Presentation to the Board-
PTO President, Jordan Brannaman was present at the meeting to give information to the board about the Longfellow Elementary PTO organization and the various fundraisers the group organizes to help pay for certain trips and elementary functions, as well as classroom supplies.
3. Action/Discussion on Senior Trip Out of State-
There was motion by Johnson, second by Cook to approve a senior trip to the Wisconsin Dells on March 29, 2019 and March 30, 2019. All voted, "aye."
Motion carried.
4. Discussion of STEM Conference-
Superintendent Straight, Principal Coover and Principal Werner updated the board on the recent STEM Conference they attended. Vice President, Brad Cook also attended this conference.

5. Action/Discussion on Asbestos Removal Bids-
Superintendent Straight informed the board that a Request For Proposal (RFP) for asbestos removal bids for the cafeteria and other classrooms. Two bids were received. The first bid was from Abatement Specialties in the amount of \$16,465.00. The second bid was from Environmental Property Solutions in the amount of \$24,375. Straight recommended the board approve the bid submitted by Abatement Specialties in the amount of \$16,465, with the provision that they will be able to complete the abatement within the time period specified. There was motion by Bachelder, second by Cook to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.
6. Action/Discussion on Hiring Air Quality Company After Removal-
Superintendent Straight informed the board that after the removal of asbestos in the cafeteria and other classrooms, the district will need to hire a company to check the air quality of that area. Superintendent Straight explained that timing regarding this process is crucial, since the air quality needs to be performed and to pass inspection prior to the return of students into those areas. Discussion took place regarding appropriate time frames for this process. It was Superintendent Straight's recommendation that, in order to expedite the process, the board authorize President Stratford to approve a company to perform the air quality testing after abatement had taken place. There was motion by Cook, second by Bachelder to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.
7. Discussion of 19-20 Budget-
Superintendent Straight presented the Aid & Levy worksheets that delineate the 19-20 district budget to board. Straight explained the budget process, as well as informing the board the Governor had recently approved 2.06% of allowable growth for the 19-20 school year. Given this percentage of allowable growth, this would tentatively set the district's tax rate at 16.61655 for the 19-20 school year. Discussion took place regarding the management fund. The final budget needs to be approved and submitted to the State by April 15, 2019.
8. Approval of Budget Guarantee Resolution for the 19-20 School Year-
Superintendent Straight informed the board that they would need to approve a budget guarantee resolution in order for the district to receive funds in the amount of \$264,638 for the next school year. There was motion by Cook, second by Bachelder to approve the following resolution read by Cook:

RESOLVED, that the Board of Directors of the Belle Plaine Community School District, will levy property tax for fiscal year 2019-2020 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Roll call voted: Bachelder, "aye;" Cook, "aye;" Stratford, "aye;" Coffman, "aye;" Johnson, "aye." Motion carried.

9. Action/Discussion on Architect's Drawing, Plans, Taking Bids and Setting a Hearing Date for Notice of Proposal-

Superintendent Straight informed the board that upon approval of the architect's drawings and plans, a public hearing date would need to be established for the remodel project, a notice published regarding this hearing, as well as a published Notice to Bidders. There was motion by Coffman, second by Johnson to approve the architect's drawings and plans, and established a public hearing to take place on Monday, March 4th at 6:45 p.m. for the remodel project at the junior/senior high school cafeteria, and the replacement of the floors in adjacent rooms with other work included in the contract with a cost estimate of \$275,000. In the same motion, the board approved a Notice to Bidders establishing a bid date/time for the remodel project to take place on Thursday, March 7, 2019 at 2:00 p.m. with a pre-bid conference for this project to be held on Thursday, February 21, 2019 at 2:00 p.m. at the Jr/Sr High School location. All voted, "aye." Motion carried.

10. Action/Discussion on Making up School Days/Hours-

Superintendent Straight informed the board that they would need to approve options for making up hours based on what has been built into the school calendar. Superintendent Straight stated that currently the district has had ten snow days, and recommended that board approve the option that May 31, 2019 be the last day for students assuming we don't have several more snow days. The teachers' last day will be June 5, 2019, if teachers choose to make up two other days by working outside of normal hours before the 5th. There was motion by Cook, second by Coffman to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

There was motion by Johnson, second by Cook to adjourn the meeting. All voted, "aye." Motion carried.

Marie Stratford
President

Stacey Kolars
Board Secretary